



Strategic Board meeting

Monday, 29 May 2017 at 5.30pm

Conference Room, 7 Pitreavie Court, Dunfermline, KY11 8UU

Attendance: Board Members
Business Leadership Team
Laura Grieve (Secretariat)

AGENDA Chair – Mrs Garvie

4.30pm: Procurement Presentation by Dougie Gold

Procedural

1. **Welcome and apologies**
2. **Declaration of Interest**
3. **Minute of the previous meeting 27 March 2017** *Enc*
4. **Action points** *Enc*

Updates

6. **Chairpersons report – verbal** *verbal*
Maureen Garvie
7. **Chief Executive's report (standing item)** *Enc*
Nicki Donaldson
8. **Audit & Risk committee update of 27 April 2017 (standing item)** *verbal*
Derek Adam
9. **Loan Covenants update (standing item)** *Enc*
Fiona Nicholl

For decision

10. **Fife Housing Group Refinancing** *Enc*
Nicki Donaldson / Fiona Nicholl
11. **5 year and 30 Year Financial Projections** *Enc*
Fiona Nicholl

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|---|------------|
| 12. SHR Annual Loan Portfolio Return | <i>Enc</i> |
| <i>Fiona Nicholl</i> | |
| 13. Annual Return on the Charter 2017 | <i>Enc</i> |
| <i>Su Bramley</i> | |
| 14. Change in Company Secretary | <i>Enc</i> |
| <i>Nicki Donaldson</i> | |
| 15. PACT Business Plan | <i>Enc</i> |
| <i>Nicki Donaldson</i> | |
| 16. Asset Management Strategy | <i>Enc</i> |
| <i>Kevin Lynch</i> | |
| 17. Value for Money Strategy | <i>Enc</i> |
| <i>Su Bramley</i> | |
| 18. Former Tenants Arrears Policy | <i>Enc</i> |
| <i>Fiona Nicholl</i> | |
| 19. Communications and Marketing Strategy | <i>Enc</i> |
| <i>Caroline O'Donnell</i> | |
| 20. Membership – Year End Update | <i>Enc</i> |
| <i>Nicki Donaldson</i> | |
| 21. Minutes for Homologation | |
| • Health & Safety meeting minutes 16 March 2017 | <i>Enc</i> |
| <i>Nicki Donaldson</i> | |
| For noting | |
| 22. RSM Letter of Engagement Fife Housing Association | <i>Enc</i> |
| <i>Fiona Nicholl</i> | |
| 23. RSM Letter of Engagement Fife Housing Association (Tax) | <i>Enc</i> |
| <i>Fiona Nicholl</i> | |
| 24. Preliminary Group Management Accounts Report for period ending 31 March 2017 | <i>Enc</i> |
| <i>Fiona Nicholl</i> | |
| 25. Operational Plan, Quarter 4 Update | <i>Enc</i> |
| <i>Nicki Donaldson</i> | |
| 26. Operational Plan 2017-2018 | <i>Enc</i> |
| <i>Nicki Donaldson</i> | |

27. Register of Deeds

Enc

Nicki Donaldson

28. Minutes for Noting

- Audit and Risk Committee minutes 27 April 2017
- PACT Enterprises meeting 20 March 2017

Enc

Nicki Donaldson

Other

29. AOCB

30. Date of next meeting:

Monday, 21 August 2017 at 5.30pm

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Agenda contact:

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