

Strategic Board meeting

Monday, 05 February 2018 at 4pm

Conference Room, 7 Pitreavie Court, Dunfermline, KY11 8UU

Attendance: Board Members
Business Leadership Team
Laura Grieve (Secretariat)

AGENDA

Chair – Mrs Garvie

Procedural (10mins)

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| 1. Welcome and apologies | <i>Verbal</i> |
| 2. Declaration of Interest | <i>Verbal</i> |
| 3. Minute of the previous meeting 27 November 2017 | <i>Enc</i> |
| 4. Matters Arising | <i>Verbal</i> |
| 5. Action points | <i>Enc</i> |

Updates (40mins)

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|---|---------------|
| 6. Chairpersons report
<i>Maureen Garvie</i> | <i>Verbal</i> |
| 7. Chief Executive's report (standing item)
<i>Nicki Donaldson</i> | <i>Enc</i> |
| 8. Audit & Risk committee update (standing item)
<i>Derek Adam</i> | <i>Verbal</i> |
| 9. Loan Covenants update (standing item)
<i>Fiona Nicholl</i> | <i>Enc</i> |
| 10. Management Accounts to 30 November 2017
<i>Fiona Nicholl</i> | <i>Enc</i> |
| 11. First Draft Budget for 2018/19
<i>Fiona Nicholl</i> | <i>Enc</i> |

For Decision

- | | |
|---|------------|
| 12. Rent Setting 2018/19
<i>Fiona Nicholl</i> | <i>Enc</i> |
| 13. Colleague Salary Setting
<i>Caroline O'Donnell</i> | <i>Enc</i> |
| 14. Fire Safety Policy
<i>Kevin Lynch</i> | <i>Enc</i> |

15. **Gas Policy** *Enc*
Kevin Lynch

For Noting

16. **Register of Deeds** *Enc*
Fiona Nicholl

17. **Operational Workplans** *Enc*
Nicki Donaldson

18. **Minutes for homologation:**
- Barbara Stocks Lane – 15 January 18 *Enc*
 - Audit and Risk Committee 14 December 17 *Enc*

19. **Minutes for noting**
- PACT meeting 13 November 17 *Enc*
 - Health & Safety 14 December 17 *Enc*

Other

20. **AOCB**

Board Governance Day 19 February 2018 @ 9am Pitbauchlie House Hotel

Colleague Council meeting 19 March @ 3pm.

21. **Date of next meeting:**
Monday, 19 March 2018 at 4.00pm
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