

Strategic Board meeting

Monday, 19 March 2018 at 4.00pm

Conference Room, 7 Pitreavie Court, Dunfermline, KY11 8UU

Attendance: Board Members
Business Leadership Team
Laura Grieve (Secretariat)

4pm Customer Satisfaction Presentation – Lorna Shaw, Research Resource

AGENDA

Chair – Mrs M Garvie

4.30pm Procedural

- | | |
|-----------------------------------|---------------|
| 1. Welcome and apologies | <i>Verbal</i> |
| 2. Declaration of Interest | <i>Verbal</i> |
| 3. Minute of the previous meeting | <i>Enc</i> |
| 4. Matters Arising | <i>Verbal</i> |
| 5. Action points | <i>Enc</i> |

Updates

- | | |
|--|---------------|
| 6. Chairpersons report
<i>Maureen Garvie</i> | <i>Verbal</i> |
| 7. Chief Executive's report (standing item)
<i>Nicki Donaldson</i> | <i>Enc</i> |
| 8. Audit & Risk committee update from 22 Feb 18 (standing item)
<i>Derek Adam</i> | <i>Verbal</i> |
| 9. Loan Covenants update (standing item)
<i>Fiona Nicholl</i> | <i>Enc</i> |
| 10. Management Accounts for period ending 31 January 2018
<i>Fiona Nicholl</i> | <i>Enc</i> |

For Decision

- | | |
|---|------------|
| 11. Final Budget 2018/19
<i>Fiona Nicoll</i> | <i>Enc</i> |
| 12. Engagement Strategy
<i>Su Bramley</i> | <i>Enc</i> |
| 13. Income Maximisation Strategy
<i>Su Bramley</i> | <i>Enc</i> |
| 14. Rent Setting Policy
<i>Fiona Nicholl</i> | <i>Enc</i> |

15. **Bad Debt Write Off** *Enc*
Fiona Nicholl
16. **Standing Orders and Financial Rules** *Enc*
Fiona Nicholl
17. **Legionella Policy** *Enc*
Kevin Lynch
18. **Membership and terminations** *Enc*
Fiona Nicholl

For Noting

19. **Performance Dashboard** *Enc*
Su Bramley
20. **Register of Deeds** *Enc*
Fiona Nicholl
21. **Minutes for homologation** *Enc*
• Audit and Risk Committee – 14 Dec 17

Other

22. **AOCB**
23. **Date of next meeting:**
Monday, 21 May 2018 at 4pm
Conference Room, 7 Pitreavie Court, Dunfermline, KY11 8UU