

## **Strategic Board meeting**

**Monday, 21 May 2018 at 4.00pm**

**Conference Room, 7 Pitreavie Court, Dunfermline, KY11 8UU**

**Attendance:** Board Members  
Business Leadership Team  
Laura Grieve (Secretariat)  
Linda Ewart (Presentation only)  
Laurie Boles (Observer)  
Courtney Riley (Observer)

**4pm Governance Appraisal presentation – Linda Ewart**

### **AGENDA**

Chair – Miss Helen Boath

#### **Procedural**

1. **Welcome and apologies** *Verbal*  
Maureen Garvie
2. **Declaration of Interest** *Verbal*
3. **Minute of the previous meeting held 19 March 2018** *Enc*
4. **Matters Arising** *Verbal*
5. **Action points** *Enc*

#### **Updates**

6. **Vice Chairpersons update** *Verbal*  
*Helen Boath*
7. **Chief Executive's report (standing item)** *Enc*  
*Nicki Donaldson*
8. **Risk Update** *Enc*  
*Fiona Nicholl*
9. **Loan Covenants update (standing item)** *Enc*  
*Fiona Nicholl*
10. **Management Accounts for period ending 31 March 2018** *Enc*  
*Fiona Nicholl*

#### **For Decision**

11. **1st Draft Business Plan / PACT Narratives** *Enc*  
*Nicki Donaldson*
12. **Glen Albyn Development** *Enc*  
*Nicki Donaldson*
13. **5 year Financial Plans** *Enc*  
*Fiona Nicholl*

14. **SHR Annual Loan Portfolio Return** *Enc*  
*Fiona Nicholl*
15. **Annual Return on the Charter 2017/18** *Enc*  
*Su Bramley*

### **For Noting**

16. **Arrears Analysis Report** *Enc*  
*Fiona Nicholl*
17. **Membership – Year End Update** *Enc*  
*Fiona Nicholl*
18. **Operational Workplans, Quarter 4 Update** *Enc*  
*Nicki Donaldson*
19. **Operational Workplans 2018/19**  
*Nicki Donaldson*
20. **Performance Dashboard** *Enc*  
*Su Bramley*
21. **Register of Deeds/Contracts** *Enc*  
*Fiona Nicholl*
22. **Minutes for homologation**  
  - Audit and Risk Committee – 19 February 18 *Enc***Minutes for noting:**  
  - SHR Meeting 14 February 2018 *Enc*
23. **Notifiable events (standing item)** *Enc*  
*Fiona Nicholl*

### **Other**

24. **AOCB**
25. **Date of next meeting:**  
Monday, 20 August 2018 at 4pm  
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